

applying for SNAP checklist



how to prepare for your appointment

Required Documents

- **Proof of Identity** - driver's license, photo ID card, passport, adoption records, shot records, Naturalization Certificate, or birth certificate
- **Proof of Citizenship and/or immigration status** - birth certificate, military records, U.S. Passport, Naturalization Certificate, permanent resident card/Green card
- **Proof of income**, as applicable - pay stubs for the last 30 days, unemployment letter, court order of child support payments received, social security income, disability income, pension, income tax return if self-employed

Required Information

- A valid **email address** or working **phone number**
- If you already have a DCF account, you must have your **login information or case number**, which can be found on letters received from DCF
- **Social Security Number (SSN)** for at least one member of the household. If more than one member is a citizen, then you must provide the SSN for each household member
- Information regarding **current resources and assets** (bank account totals, property values, stock/bond certificates, vehicles)
- Total **monthly income** from each household member
- Monthly amount of **financial assistance** provided by friends or family members
- Monthly **housing expenses** (rent/mortgage)
- Monthly **utility expenses** (water, sewer, electricity, if not included in rent)
- **Other monthly expenses** (landline phone, mobile phone bills, homeowners insurance bill)
- Monthly **childcare/adult care expenses**
- Monthly **medical expenses** NOT covered by insurance (paid/unpaid bills and remaining amounts to be paid for medical, dental, mental healthcare, hospitalizations, medical supplies, home healthcare, prescriptions, glasses, dentures, hearing aids, prosthetics, service animals, health insurance and Medicare premiums, medical transportation)
- **Name of providers for all medical expenses** not covered by insurance (just the providers that are costing the neighbor out-of-pocket for co-payments, glasses, prescription drugs, etc.)



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